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April 17, 2015

Via Hand Delivery and E-mail

Jennifer Schembri, Interim Director
Office of Employee Relations
CITY OF SAN JOSE
200 East Santa Clara Street
San Jose, CA 95113

Re: MOA Negotiations - Request for Information AFSCME CEO and AFSCME MEF

Dear Jennifer,

This letter is a formal request from AFSCME Municipal Employees' Federation (MEF) and AFSCME Confidential Employees' Organization (CEO) that the City of San Jose provide the information listed below to advance and promote the bargaining process for a successor Memorandum of Agreement.

The request is for information effective April 17, 2015. When possible, please provide the following information in electronic format; preferably Microsoft Excel:

1. For MEF and CEO; list all represented employees by employee ID, specifying their salary step and date of hire to that step. Please provide separate lists for fulltime, part-time benefited, and part-time unbenefited.
2. For MEF and CEO; list the total budgeted positions for all MEF and CEO-represented positions that are currently unfilled by a permanent employee. For filled positions please provide whether the position is occupied by a temp., over-strength or higher class. Please include department, classification, the date vacated, and whether the position is General Fund or Special Fund.
3. Total of CEO and MEF represented employees receiving higher class pay as of April 14, 2015.
4. Total CEO and MEF represented employees' overtime costs for Fiscal Years (FY) 2011-2012, 2012-2013, 2013-2014, and total for FY 2014-2015 as of March 20, 2015. Please delineate by Department.
5. Total CEO and MEF represented employees listed by employee I.D., with their years of service, age, and job title.

Thank you in advance for providing the information above to ensure constructive, productive and meaningful bargaining for a successor Memorandum of Agreement. We look forward to your response and welcome the time to meet to discuss further.

Respectfully,

Yolanda A. Cruz, President
Municipal Employees' Federation

LaVerne S. Washington, President
Confidential Employees' Organization

Cc. Charles Allen, Business Agent, AFSCME
Teague P. Paterson, Attorney, Beeson, Tayer & Bodine