

**AFSCME MEF/CEO AND CITY OF SAN JOSE  
MEF & CEO JOINT BARGAINING CONTRACT NEGOTIATIONS 2015**

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**AFSCME MEF PROPOSAL – NOTARY SERVICES**

Proposed MEF language:

~~12.14 Notary Services. Employees commissioned by the Secretary of State for the State of California to perform notary services and who are directed to perform notary services on behalf of the City of San José, shall be compensated at the rate of twenty-five dollars (\$25) for each bi-weekly pay period in which the employee performs notary services.~~

12.14 The Director and/or designee for departments that require the services of a Notary Public shall designate employee(s) commissioned by the Secretary of State for the State of California to perform notary services on behalf of the City of San Jose. The employee shall be compensated at the rate of twenty-five (\$25) per bi-weekly pay period.

Any employee designated by the Director and/or designee to perform the services of Notary Public for a department shall be reimbursed upon receipt of evidence of payment by the employee, for the fee/cost of any required application fee, training class, examination(s), certificate, handbooks, and notary supplies, including but not limited to the notary bond, notary seal/stamp and notary journal. The employee shall provide a copy of the Commission certificate/Certificate of Authorization to the Director and/or designee.

Proposed CEO language:

7.19 Notary Services

~~Employees commissioned by the Secretary of State for the State of California to perform notary services and who are directed to perform notary services on behalf of the City of San Jose, shall be compensated at the rate of twenty-five dollars (\$25) for each bi-weekly pay period in which the employee performs notary services. Effective the first pay period of payroll calendar year 2008, employees commissioned by the Secretary of State for the State of California to perform notary services and who are directed to perform notary services on behalf of the City of San Jose, shall be compensated at the rate of twenty-five dollars (\$25) for each bi-weekly pay period, subject to Departmental approval.~~

7.19.1 The Director and/or designee for departments that require the services of a Notary Public shall designate employee(s) commissioned by the Secretary of State for the State of California to perform notary services on behalf of the City of San Jose. The employee shall be compensated at the rate of twenty-five (\$25) per bi-weekly pay period.

7.19.2 Any employee designated by the Director and/or designee to perform the services of Notary Public for a department shall be reimbursed upon receipt of evidence of payment by the employee, for the fee/cost of any required application fee, training



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class, examination(s), certificate, handbooks, and notary supplies, including but not limited to the notary bond, notary seal/stamp and notary journal. The employee shall provide a copy of the Commission certificate/Certificate of Authorization to the Director and/or designee.

